



Request for Certificate of Completion

Submit completed Request for Transcript with \$20.00 fee to the Registration Office in Building 8 at Lively Technical College, 500 North Appleyard Drive, Tallahassee, FL 32304, 850-487-7400 (office) or (fax) 850-487-7630.

Registration is open Monday - Friday, 8:00 a.m. until 4:00 p.m. Processing may take up to ten days to complete.

PLEASE PRINT				
Last Name:		First Name:		MI:
Name if different while attending Lively Technical Center				
Last Name:		First Name:		MI:
Social Security #:		Date of Birth:		
Mailing Address:		City:	State:	Zip:
Home Phone Number: () -	Work Phone Number: () -	Cell Phone Number () -		
Date of Attendance:			Completed: ☐ Yes ☐ No	
Program:			☐ Day ☐ Evening	
Signature:			Date:	
☐ Mail Mail to: _____ ☐ Pick Up _____ _____				
OFFICE USE ONLY		Completed By:		Date:



Lively
Technical
College

500 North Appleyard Drive
Tallahassee, Florida 32304
850-487-7555

Credit Card Authorization Form

Student Name: _____ Today's Date: _____

Cost: \$ _____

Type of Credit Card: (circle one) ☐ VISA ☐ DISCOVER
 ☐ AMERICAN EXPRESS ☐ MASTERCARD

Name Printed on Credit Card: _____

Credit Card # _____

Expiration Date: _____

CVV Number: _____

I authorize Lively Technical College to complete this transaction with the credit card information listed above.

Card Holder Signature

Date

Card Holder Email: _____

This form can be faxed to (850)487-7630 or

Emailed to ltcregistration@leonschools.net

If you have any additional questions please call (850)487-7555