

# Career Opportunities

## Current Career postings

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### CareerSource Capital Region

If you are interested in one of the positions listed below, visit **EmployFlorida.com** for job referrals or leads, please get in touch with Kelli Harris at (850) -617-4541 or Aristole Maccow at (850) 617-4548.

**CURRENT JOB VACANCIES** posted in [Employ Florida](#) in the capital area: **1,371**

### **EMPLOYERS POSTING MULTIPLE JOBS:**

#### **Capital Health Plan**

Payroll Specialist  
Network Administrator  
Systems Administrator  
Registered Nurse (Urgent Care)  
Member Services Representative  
Lead Ophthalmic Technician  
Accounting Clerk I (AP-PA)  
Patient Care Representative I (NVV CHA)  
Ultrasonographer (part-time)  
Member Services Representative (7:30-4:30)  
Ultrasonographer (part-time, GSQ)  
Licensed Practical Nurse (NVV CHA)  
Customer Service Representative  
Database Administrator  
Licensed Optician  
Senior Compliance Analyst  
Medicare Sales Representative  
Senior Healthcare Economics Analyst  
Care Manager I  
Office Clerk  
LPN or GPN  
Medical Assistant

#### **Boys Town**

Therapeutic Foster Care Social Worker  
Mobile Response Team Counselor - Wakulla County  
Mobile Response Team Counselor - Leon County  
Mental Health Assistant - Leon County  
Mental Health Assistant - Gadsden County  
Peer Specialist

#### **Apalachee Center**

Adult or Child Targeted Case Manager  
FACT Team Case Manager - Wakulla County  
Licensed Counselor - Central Receiving Facility  
Licensed Therapist  
Mobile Response Team Counselor - Wakulla County  
Mobile Response Team Counselor - Leon County  
Mental Health Assistant - Leon County  
Mental Health Assistant - Gadsden County  
Peer Specialist

#### **Bond Community Health**

Switchboard Operator  
Medical Assistant (MA)  
Pharmacy Technician  
Intake Specialist  
Dental Hygienist  
Maintenance/Facilities Supervisor  
Dentist

#### **Amazon.com**

Hazmat Coordinator (Level 3) - Nights  
EHS Specialist  
Site Procurement Manager - Tallahassee, FL

CareerSource Capital Region invites you to the **State & Federal Agency hiring fair! Meet with up to 20 different agencies hiring for a wide variety of positions in the capital region!** No college degree is required for certain jobs; degrees and certifications are required for others. Excellent benefits! Great pay!

### **State & Federal Agency Hiring Fair**

Wednesday, October 4, 2023

9:00 a.m. to 12:00 noon

*TCC Workforce Development Center*

*444 Appleyard Drive*

*Tallahassee, FL 32304*

### **CAREER SEEKER TIP OF THE WEEK:**

#### **3 Tips for Developing Your Personal Brand for "Winning Over" Employers During Your Job Search**

According to [Indeed.com](https://www.indeed.com), “personal branding is how you highlight the aspects of your personality, experience, and qualifications that differentiate you from others in your profession.”

When evaluating your personal brand, consider what success stories you will bring to a new job. Where have you helped an employer make money, save money, or solve a problem? These success stories are often omitted from career seeker resumes and cover letters. Make sure you are highlighting what will make you a valuable employee.

Here are three key tips for enhancing your personal brand:

- Identify your core values. What ideas are important to you and how will these core values help an organization? You can include the importance of community involvement and personal and professional growth.
- Determine your strengths and what makes you different from other qualified candidates competing with you for the job. Include the list of strengths on your resume. Discuss your greatest strength in your cover letter. Point out times when you have worked as a volunteer and how you have contributed to society.
- Describe how you are more than just your job title. The core hard skills (bench skills) you possess to do a job are just a fraction of the skills you will bring to an organization. Include that you are a great communicator and an excellent team leader and team member.

Tailor your resume and cover letter to the job describe your personal brand by researching the job description and information about the company and identify how your qualifications match what the organization is seeking. Use LinkedIn and your internet search engine to learn about the business that is advertising the job. Identify the qualities you will bring to the job that match the company’s values.

If you are interested in more tips about using your personal brand for better job-seeking success, contact CareerSource Capital Region at 850-922-0023 or visit [www.careersourcecapitalregion.com](https://www.careersourcecapitalregion.com)