

# 2023-2024 Verification Worksheet – Dependent Student

Your 2023–2024 Free Application for Federal Student Aid (FAFSA) was selected for review in process called verification. The law says that before disbursing Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. To verify that you provided correct information, we will compare your FAFSA with the information on this institutional verification document and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You and a parent, whose information was reported on the FAFSA must complete and sign this institutional verification document, attach any required documents, and submit the form and other required documents to the financial aid office. We may ask for additional information, if necessary, for clarification. If you have questions about verification, contact the financial aid office as soon as possible so that your financial aid will not be delayed.

## A. Dependent Student's Information – Please fill in with the student's information.

Student's Last Name	First Name	M.I.	Student's ID Number
Permanent Street Address (include apt. no.)			Student's Date of Birth
City	State	Zip Code	Student's Email Address
Student's Phone Number (include area code)			

## B. Dependent Student's Family Information – List the people in your parent(s)' household. **Include:**

- Yourself
- Your parent(s) **you live(d)** with (including stepparent), and
- That parents' other children, if your parent(s) will provide more than half of their support from July 1, 2023 through June 30, 2024, and/or the children would be required to provide parental information when applying for Federal Aid, and
- Other people if they now live with your parent(s) and your parent(s) provide more than half of their support and will continue to provide more than half of their support from July 1, 2023 through June 30, 2024.

Also, write in the name of the college for any noted above, excluding parent(s), who will be attending college at least half-time between July 1, 2023 and June 30, 2024, and will be enrolled in a degree, diploma, or certificate program.

Full Name	Age	Relationship	University/College	Will be Enrolled at Least Half Time
		self	<i>Lively Technical College</i>	<i>Yes</i>

*If more space is needed, attach a separate page with the student's name and ID number at the top.*

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**C. Student Income Information to Be Verified** – check the box that applies:

- ☐ I used the IRS Data Retrieval Tool when completing/updating the 2023-24 FAFSA.
- ☐ My **2021 Federal IRS Tax Return Transcript** is attached.
- ☐ I will not file and am not required to file a 2021 Federal tax return. If you did not file a tax return, but had earnings from work, list below the names of all employers, the amount earned from each employer in 2021, and whether an IRS W-2 form is provided. **Please complete a school Non-Filer Form**

**A 2021 IRS Tax Return Transcript or Verification of Non-filing (for Parents only) may be obtained through <https://www.irs.gov/individuals/get-transcript>**

**D. Parent Income Information to Be Verified** – check the box that applies:

- ☐ My parent(s) used the IRS Data Retrieval process when completing/updating the 2023-24 FAFSA.

**\*\*If the parents filed separate 2021 Federal Tax Returns, the IRS DRT cannot be used and the 2021 IRS Tax Return Transcript(s) must be provided for each parent.**

- ☐ My parent(s) 2021 Federal IRS Tax Return Transcript(s) is attached.
- ☐ My parent(s) will not file and are not required to file a 2021 Federal tax return. If your parent(s) did not file a tax return, but had earnings from work, list below the names of all employers, the amount earned from each employer in 2021, and whether an IRS W-2 form is provided. An IRS Verification of Non-filing Letter must to be obtained from IRS and submitted to the Financial Aid Office. **Please complete a school Non-Filer Form**

**E. Other Untaxed Income** (IRA distributions/deductions/payments, pensions, clergy allowances, veterans' non-educational benefits, parent's assistance, etc.)

☐ Source: \_\_\_\_\_ Amount: \_\_\_\_\_

**F. If no income reported on FAFSA, how did you/parent support themselves?** \_\_\_\_\_

**G. Educational Diploma/Degree Received**

Type	School Name	Date Received
<input type="checkbox"/> GED <input type="checkbox"/> High School Diploma <input type="checkbox"/> AA, BA, or BS		

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## H. Certifications and Signatures

Each person signing below certifies that all of the information reported is complete and correct. The student and one parent whose information was reported on the FAFSA must sign and date.

**WARNING: If you purposely give false or misleading information you may be fined, be sentenced to jail, or both.**

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent, Print Name

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Date

**Return this form and any attachments to:**

Lively Technical College, the Office of Financial Aid | 500 N. Appleyard Drive | Tallahassee, FL 32304 | Phone: (850) 487-7421 or 7431 | Email: [LTCFinAid@leonschools.net](mailto:LTCFinAid@leonschools.net) | Fax: (850) 487-7589