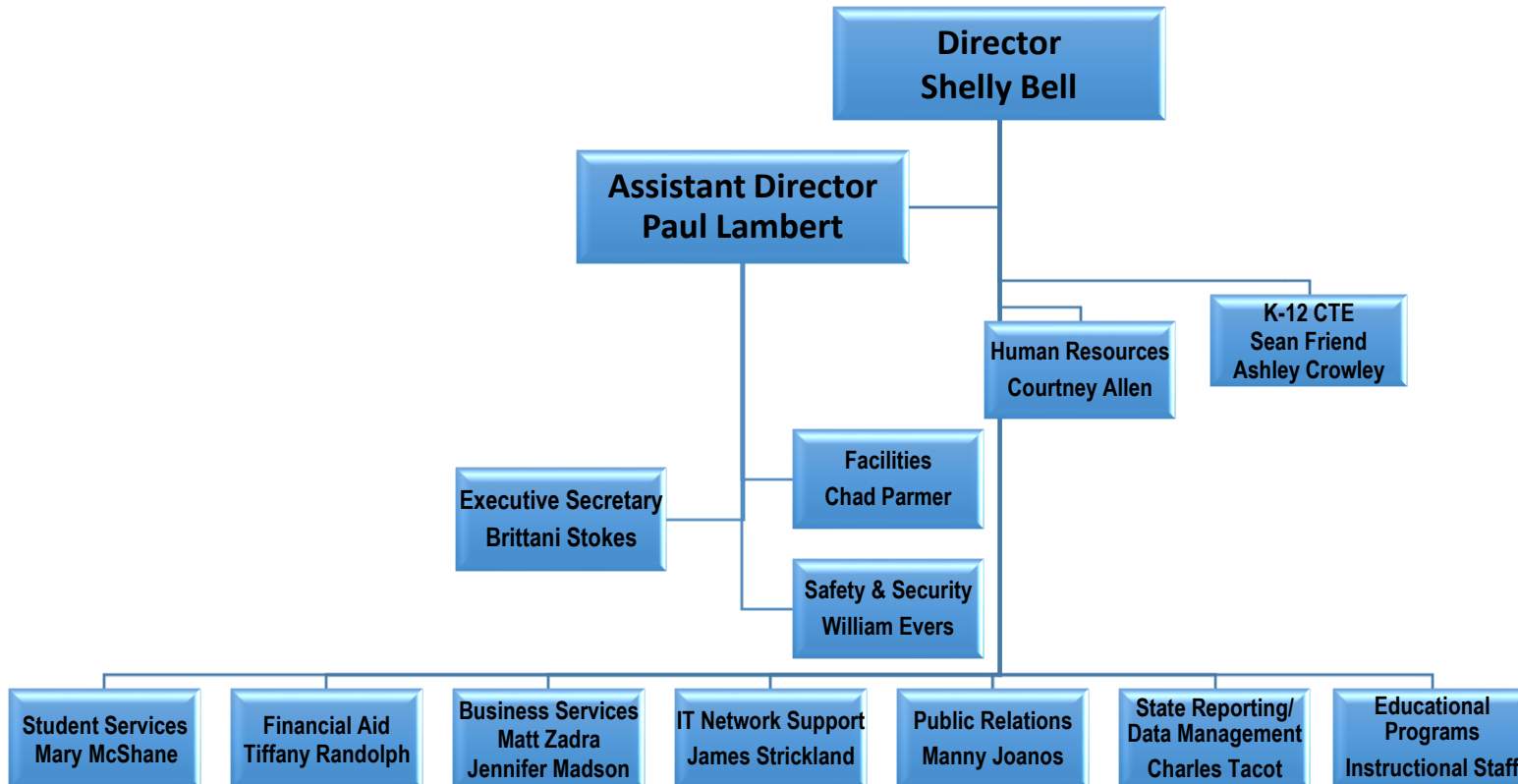




Lively  
Technical  
College

# 2020-2021 Organizational Chart



500 Appleyard Drive, Tallahassee, Florida 32304 \* (850) 487-7555 \* [www.livelytech.com](http://www.livelytech.com)

"The Leon County School District does not discriminate against any person on the basis of sex (including transgender status, gender nonconforming, and gender identity), marital status, sexual orientation, race, religion, ethnicity, national origin, age, color, pregnancy, disability, military status, or genetic information."

**Specific Responsibilities  
by Department**

**Shelly Bell**


Director

Curriculum/Instruction (all programs)  
School Improvement Plan  
Beginning Teacher Program  
Teacher Evaluations  
Social Media/School Website  
Special Events  
Course Catalog/Student Handbook

**Paul Lambert**

Assistant Director

Discipline/Referrals  
Building Maintenance/Construction  
Inventory  
Safety/Fire Drills  
Facility Usage  
Keys

<b>Mary McShane</b> Student Services	<b>Tiffany Randolph</b> Financial Aid	<b>Sean Friend</b> K-12 CTE	<b>Matt Zadra</b> Business Services	<b>Jennifer Madson</b> Business Services	<b>Manny Joanos</b> Public Relations	<b>Charles Tacot</b> Data & FOCUS Support
Registration Testing Services Guidance/Counseling Orientation Student Placement Print Shop Activities 504 Plans Students with Disabilities Grades Withdrawals Sexual Harassment Contact	Financial Aid Veterans Affairs Bright Futures Student Calendars COE Liaison SAP	Secondary Programs Digital Tools Industry Certifications Dual Enrollment Programs of Study Articulation Agreements Career Themed Courses Certiport Manager Perkins	Pell Bank Reconciliation Sales Tax Funding Source Reconciliation Student Accounts/Refunds	Operating Bank Reconciliation PCard/Gas Card Travel Perkins Grant	Secondary Outreach Community Events Community Liaison Tours Partners Public Relations	WDIS Reporting FOCUS SIS/LMS FOCUS Training Build Master Schedule Data/Reports
<b>Courtney Allen</b> Project Manager Human Resources	<b>James Strickland</b> IT/Network Support	<b>Brittani Stokes</b> Executive Secretary	<b>Chad Parmer</b> Building Maint. Supervisor	<b>Ashley Crowley</b> K-12 CTE	<b>William Evers</b> Safety & Security	
Payroll Leave Substitutes Board Docs OAC Compliance School Advisory Council New Staff Orientation Program Accreditation	Technology Security Access IT/Network Support	Travel Manage LTC Calendar Rental of Facilities Vehicle mileage Reports HVAC Runtime Manage School Radios Externship	Workorders Campus Maintenance Lawn Contract Inspecting Facilities Preparing Maintenance Schedule	Secondary Programs Digital Tools Industry Certifications Dual Enrollment Programs of Study Articulation Agreements Career Themed Courses Certiport Manager Perkins	Campus Safety Emergency Drills Annual Safety Reports Clery Act Title IV Safety Requirements Federal & State Compliance	